



MAYOR
Geno Martini

CITY COUNCIL
Julia Ratti, Ward I
Ed Lawson, Ward II
Ron Smith, Ward III
Mike Carrigan, Ward IV
Ron Schmitt, Ward V

CITY ATTORNEY
Chet Adams

REGULAR CITY COUNCIL MEETING
2:00 P.M., Monday, October 14, 2013
City Council Chambers, Legislative Building, 745 Fourth Street, Sparks, Nevada

1. Call to Order (Time: 2:00 p.m.)

The regular meeting of the Sparks City Council was called to order by Mayor Geno Martini at 2:00 p.m.

2. Roll Call (Time: 2:00 p.m.)

Mayor Geno Martini, Council Members Julia Ratti, Ed Lawson, Ron Smith, Mike Carrigan, Ron Schmitt, Assistant City Manager Steve Driscoll, City Attorney Chet Adams and City Clerk Teresa Gardner, PRESENT.

ABSENT: None

Staff Present: Kim Laber, Andy Hummel, Brian Allen, Steve Davidek, Neil Krutz, John Martini, Jeff Cronk, Tracy Domingues, Adam Mayberry, Karen Melby, Andy Koski, Ron Korman, Rich Brown

Invocation Speaker (Time: 2:00 p.m.)

Pastor Kyle Bateson, Living Stones Church, was not present; Mayor Martini called for a moment of silence.

Pledge of Allegiance (Time: 2:01 p.m.)

The Pledge of Allegiance was led by Council Member Julia Ratti.

Comments from the Public (Time: 2:02 p.m.)

Ronal McGee spoke on traffic violation tickets, painting crosswalks and parking at the Senior Center.

Approval of the Agenda (Time: 2:05 p.m.)

Consideration of taking items out of sequence, deleting items and adding items which require action upon a finding that an emergency exists.

A motion was made by Council Member Smith, seconded by Council Member Ratti, to approve the agenda as submitted. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

3. Recommendation to Approve Minutes of the Concurrent Meeting of September 16, 2003 and the Regular Meeting of September 23, 2013 (Time: 2:06 p.m.)

3.1 Consideration and possible approval of the minutes of the concurrent meeting of the City of Sparks Council, City of Reno Council and Washoe County Commission for September 16, 2013 and the regular Sparks City Council meeting for September 23, 2013 (FOR POSSIBLE ACTION)

A motion was made by Council Member Lawson, seconded by Council Member Ratti, to approve the minutes of the concurrent meeting of the City of Sparks Council, City of Reno Council and Washoe County Commission for September 16, 2013 and the regular Sparks City Council meeting for September 23, 2013 as outlined by staff. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

4. Announcements, Presentations, Recognition Items and Items of Special Interest (Time: 2:07 p.m.)

4.1 Proclamation: "Reno/Sparks Goes to College Week" (Time: 2:07 p.m.)

Mayor Martini proclaimed October 28 to November 3, 2013 as "Reno/Sparks goes to College Week" and presented the proclamation to Angie Pilkington and Kristy Smith.

4.2 Proclamation: "National Pro Bono Week" (Time: 2:12 p.m.)

Mayor Martini proclaimed October 20 to October 26, 2013 as "National Pro Bono Week" recognizing the efforts of those who provide assistance to those who may not otherwise be represented in legal issues.

4.3 U. S. Environmental Protection Agency Brownfield Grant Summary and Accomplishments (Time: 2:13 p.m.)

A presentation coordinated by Senior Planner Karen Melby to provide an update on the Brownfield project. Ms. Melby introduced Converse Consultant Kathy Bramuler and Tom Nix.

**City of Sparks EPA Brownfields Grant
Summary and Accomplishments
City Council Presentation
October 14, 2013**

Introductions

- City of Sparks
 - Karen Melby, Brownfields Project Manager
 - Armando Ornelas, City Planner
- Consultant Team
 - Converse Consultants
 - Kleinfelder
 - GoodStanding, Inc.

What we will hear this afternoon

- Brownfields Site Assessment Grant
- Project accomplishments
- Questions/Review of EPA Brownfields Program and grant awarded to City of Sparks
- Scope of EPA

What is the "Brownfields" Program?

What is a Brownfields property? "..... real property, the expansion, redevelopment, or reuse of which may be complicated by the presence, or potential presence of a hazardous substance, pollution or contamination."

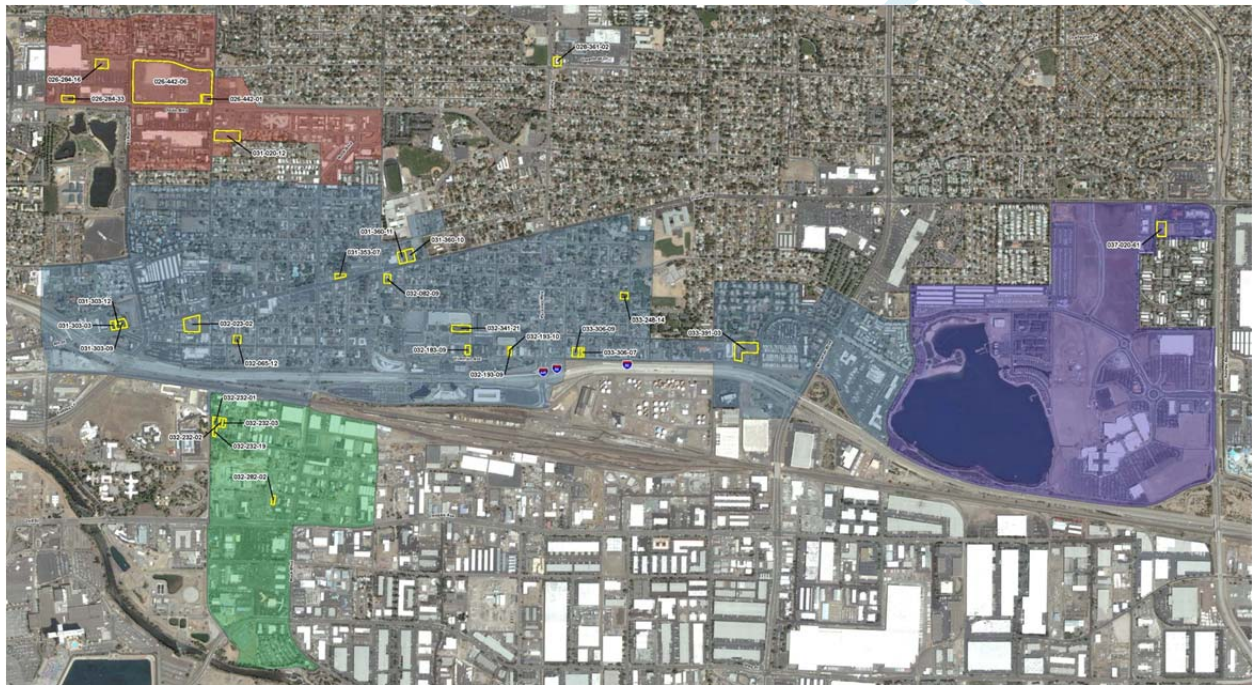
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EPA Brownfields Program provides funding to help communities clean up and clear properties of environmental contamination by paying for Phase I and Phase II Environmental Site Assessments along with clean up plans, if needed.

Scope of EPA Brownfields Site Assessment Grants
 Site Assessment Grant

- The city obtained a \$400,000 EPA grant in fall 2009
- To assess properties in the redevelopment districts
- The goal of the grant was to identify properties that may have real or perceived environmental issues that are blocking redevelopment.
- The properties assessed through this grant are highlighted on the attached map.

Brownfields Sites



Overview of Activities Under the Grant

Activity	Commitment	Accomplishment
Conduct Preliminary Assessments	28 Parcels	30 Parcels
Conduct Soil and Groundwater Sampling	8 Parcels	11 Parcels
Prepare Site Cleanup Plans	0 Parcels	1 Parcel

The Grant was able to clear 28 parcels for redevelopment.

Benefits to the Citizens of Sparks

- Sale of two City owned parcels for redevelopment. These parcels are now on the tax roll.
- 28 Properties cleared for redevelopment
- Private property and public properties owners were able to assess their properties and remove environmental concerns or issues to create the sites for future development.
- Encourage infill projects by removing environmental concerns/issues

Highlighted Sites

Formerly Pacific Pawn Brokers ...



Now B Street Café



Formerly a trashed property ...

Now under construction to be Aspen Village – affordable housing



Program Highlights

Properties that have been sold:

Big O Tires, 1604 Pyramid Way
Windsor Inn, 60 Victorian Ave.
2400 Oddie Blvd.
916 and 918 Victorian Ave.
1600 Prater Way

Properties being actively marketed:

Top Gun Motors, 2153 Prater Way
5 parcels in Conductor Heights (presently owned by Airport Authority)
502 15th Street
2390 Oddie Blvd.

Pending development or under construction:

1410 Sullivan Way (affordable housing project)
2240 Oddie Blvd. (infill project with commercial and housing)

Questions / Comments

Ms. Melby said the grant ends this month and all funds will be expended.

5. Consent Items (Time: 2:19 p.m.)

A motion was made by Council Member Ratti, seconded by Council Member Schmitt, to approve the consent items as submitted. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

5.1 **Report of Claims and Bills approved for payment and appropriation transfers for the period September 5, 2013 through September 25, 2013. (FOR POSSIBLE ACTION)**

An agenda item from Finance Manager Jeff Cronk recommending the City Council approve the report of claims and bills as presented in the staff report.

5.2 **Consideration, review and acceptance of the receipt of grant and/or donation money which is individually under \$5,000. (FOR POSSIBLE ACTION)**

An agenda item from Accountant Curtis Cho recommending Council approve the acceptance of grants and/or donations received that are individually under \$5,000. Formal policy established for grants and donations directs that Council approve the acceptance of grant awards less than \$5,000 via a staff report which details the receipt of such grants and donations. There is a cash flow impact to the general fund.

5.3 **Consideration and possible approval of the destruction/disposal of original building plans and associated documents that have been microfilmed (City Clerk's Office). (FOR POSSIBLE ACTION)**

An agenda item from Records Technician Carrie Brooks recommending Council approve the destruction/disposal of original building plans and associated documents that have been microfilmed (City Clerk's Office). NRS 239.124 directs local entities to follow the procedures set forth under NRS 239.051 for the destruction/disposal of original building plans and associated documents. The City Clerk's Office has followed the above procedures. Each roll of microfilm has been visually inspected for clarity and indexed for reference and retrieval purposes. There is no impact to the general fund.

5.4 Consideration and possible approval of a Capital Contribution Front Ending Agreement (CCFEA) with Maverik, Inc. (Developer of Record) for offered capacity improvements to be made to Highland Ranch Parkway/Pyramid Highway intersection. (FOR POSSIBLE ACTION)

An agenda item from City Engineer John Martini recommending Council approve the agreement between Maverik, Inc., (Developer of Record), the RTC of Washoe County and the City of Sparks whereby the developer will construct intersection capacity improvements at Highland Ranch Parkway and Pyramid Way in exchange for Regional Road Impact Fee Credits in an amount equaling the fair value of the capacity improvements estimated at \$110,500. These improvements will support the development of a new Maverik Gas Station and Convenience Store within the Kiley North Planned Unit Development. This CCFEA was considered and approved by the RTC Board on July 19, 2013. There is no impact to the general fund.

5.5 Consideration and possible approval of a continuation of the Microsoft Enterprise License Agreement for Personal Computer, Client Access, Virtual Desktop and Server product licenses from EnPointe Technologies. (FOR POSSIBLE ACTION)

An agenda item from IT Operations Administrator Steve Davidek recommending Council approve an extension to our Microsoft Enterprise Agreement for Personal Computer, Client Access, Virtual Desktop and Server product licenses through the end of the State Contract through Dec 2016. The initial Microsoft Enterprise Agreement was approved in July 2003. This agreement allowed the city to standardize on the Microsoft Office Suite of products including Word, Excel, PowerPoint, Outlook and also Microsoft Server and Applications such as Windows Server, Exchange Email Server, SharePoint Intranet Server, and SQL Database Server. Virtualization has changed the way servers and desktops are licensed and the city has changed our license counts to reflect those changes. There is a \$110,073 impact to the general fund.

5.6 Consideration and possible approval of reimbursement to the City of Reno in the amount of \$198,792.32 for Sparks' share of a bid awarded to Stantec Consulting Services Inc. (Stantec) by the City of Reno for engineering services associated with the Headworks Near-Term Improvements Project at the Truckee Meadows Water Reclamation Facility (TMWRF). (FOR POSSIBLE ACTION)

An agenda item from TMWRF Plant Manager Michael Drinkwater recommending Council approve \$198,792.32 for Sparks' share of a \$633,702.00 contract administered by the City of Reno to design the Headworks Near-Term Improvements at TMWRF. The recent emergency at the Truckee Meadows Water Reclamation Facility (TMWRF) has addressed the immediate critical repairs and replacement components at the Headworks facility. However, additional work is still needed. Stantec's scope of work includes the design of specific components of the facility identified as needing critical repair and replacement, as well as developing an updated

master plan for the Headworks facility and an evaluation of alternatives for future necessary upgrades. This analysis is needed to ensure the long term viability of the facility in order to meet the plant's commitment to properly treat and discharge effluent to the Truckee River. There is no impact to the general fund.

5.7 Consideration and possible approval of an application for a Gaming license for Stillwater Gaming, LLC dbat Victorian Penny Park, located at 1114 Victorian Ave., Sparks, NV, submitted by Mr. David Scott Tate.

An agenda item from Police Chief Brian Allen recommending Council approve Mr. Tate's application for a Gaming license contingent upon the location being inspected and approved by every city, county, district, and state agency having jurisdiction over the matter and upon fingerprints being returned from the FBI/CJIS that do not reflect any disqualifying arrests/convictions, and upon issuance of a gaming license by Gaming Control Board. There is an estimated \$1,920 annual increase to the general fund.

5.8 Consideration and possible approval to purchase two trucks from Carson Dodge in the amount of \$59,157.50. (FOR POSSIBLE ACTION)

An agenda item from Fleet and Facilities Manager Ron Korman recommending Council approve the purchase of these vehicles from Carson Dodge to replace one patrol vehicle for the Police Department, and one paint truck chassis for Community Services. There is no impact to the general fund.

5.9 Consideration and possible approval to purchase two vehicles from Champion Chevrolet in the amount of \$67,491.50. (FOR POSSIBLE ACTION)

An agenda item from Fleet and Facilities Manager Ron Korman recommending Council approve the purchase of these vehicles from Champion Chevrolet to replace two patrol vehicles for the Police Department. There is no impact to the general fund.

6. General Business

6.1 Discussion and possible approval of a professional services contract with CHG & Associates (Anja Graves) for federal lobbying and consulting services in the amount of \$54,000 annually. (FOR POSSIBLE ACTION)
(Time: 2:19 p.m.)

An agenda item from Community Relations Manager Adam Mayberry recommending Council approve the contract with CHG & Associates to assist the city's legislative affairs function in Washington D.C. The City has retained Anja Graves with CHG & Associates since 2003. There is no impact to the general fund.

Community Relations Manager Adam Mayberry presented the renewal of the Federal lobbyist contract with CHG and Associates. Mr. Mayberry provided a brief biography of Anja Graves and requested an annual renewal for four years, which reflects reduced fees.

A motion was made by Council Member Schmitt, seconded by Council Member Smith, to approve the contract terms with CHG & Associates in the amount of \$54,000 for the term of December 1, 2013 through November 31, 2014 with the option to renew these services for an additional four years under mutual consent of both parties. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

6.2 Discussion and possible action on a resolution supporting Interstate 11 and any future north-south extension be constructed through the Sparks/Reno and Truckee Meadows Region (FOR POSSIBLE ACTION) (Time: 2:23 p.m.)

An agenda item from Community Relations Manager Adam Mayberry recommending Council approve Resolution No. 3247 supporting Interstate 11. This agenda item allows the Mayor and City Council to publicly support and encourage the Nevada Department of Transportation and all applicable parties to select the future extension of the north-south portion of I-11 to connect through the Sparks/Reno region. There is no impact to the general fund.

Community Relations Manager Adam Mayberry highlighted the resolution of support for the Interstate 11 project, which has potential of moving through the Reno / Sparks area. The I-11 meeting is in Carson City at NDOT headquarters on Wednesday, October 16.

A motion was made by Council Member Smith, seconded by Council Member Carrigan, to endorse Resolution No. 3247 and support Interstate 11 and any future north-south extension be constructed through the Sparks/Reno and Truckee Meadows Region. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

6.3 Consideration and possible approval of an Interlocal Cooperative Agreement (ICA) with the Regional Transportation Commission (RTC) of Washoe County for Projects included in the RTC's FY 2014/ 2015 Program of Projects (POP). (FOR POSSIBLE ACTION) (Time: 2:26 p.m.)

An agenda item from Transportation Manager Jon Ericson presented by Assistant Community Services Director John Martini recommending Council approve the FY 2014/2015 RTC Program of Projects. The RTC is in the eighth year of the Regional Pavement Preservation Program. The program identifies the specific needs for regional road maintenance throughout the Truckee Meadows. This process was used again this year to rank potential roadway preservation projects. The City of Sparks Pavement Quality Team and Utility Division work very closely with the RTC to prioritize regional road projects in the City of Sparks. The overall funding for the region-wide RTC and Federally funded categories for the FY 2014/2015 POP is estimated to be \$346,264,263. There is no impact to the general fund.

Assistant Community Services Director John Martini introduced RTC Director of Engineering Jeff Hale, who made a presentation.

Street and Highway Interlocal Cooperative Agreement
Sparks city Council – October 14, 2013

2014 Program

- \$2.9 million investment in pavement reconstruction
 - Avenida de Landa
 - Gentry & 2nd St
 - Mayberry
- \$9.4 million investment in preventative and corrective maintenance
- \$183 million in 2014 Construction
- \$67 million in 2015 Construction
- Full funding for Veterans Parkway (SEC)
- Southeast McCarran Phase II
- 4th and Prater Final Design
- Sparks Corrective Work

- El Rancho Blvd. – Prater to Oddie
- Springland Dr. – Stanford to
- Sycamore
- Franklin Way – RR Xing to E. Greg

Council Member Julia Ratti asked for definition of the NDOT road condition data.

A motion was made by Council Member Ratti, seconded by Council Member Schmitt, to approve the FY 2014/2015 RTC Program of Projects. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

6.4 Consideration and possible approval of an Interlocal Agreement regarding appropriation of \$4,750,000 to the City of Sparks for the North Truckee Drain Relocation Project by the Truckee River Flood Management Authority. (FOR POSSIBLE ACTION) (Time: 2:30 p.m.)

An agenda item from Utility Manager Andrew Hummel recommending Council approve the Interlocal Agreement. The North Truckee Drain Relocation Project has been identified as a Truckee River Action Project by the Flood Project Coordinating Committee, and has been identified as a project of regional benefit. The Truckee River Flood Management Authority has funding available to assist in constructing the North Truckee Drain Relocation Project. An Interlocal Agreement has been drafted concerning the appropriation of \$4,750,000 in funding available, and appropriate usage thereof. Acceptance of this funding will allow Sparks to proceed with Phase 1 of the North Truckee Drain Relocation Project.

\$4,750,000 of cost sharing revenue is expected to be received in Storm Drain Capital Fund 1641. This funding source will allow for the augmentation of the \$12,000,000 North Truckee Drain Relocation Phase 1 budget that was approved in the FY14 CIP. With approval of this Interlocal Agreement \$16,750,000 will be available for construction of North Truckee Drain Relocation Phase 1. There is no impact to the general fund.

Council Member Ron Schmitt asked when the city would go to bid on the agreement. Mr. Hummel said the bid would be announced October 20 and will be due by November 20, 2013.

A motion was made by Council Member Smith, seconded by Council Member Schmitt, to approve an Interlocal Agreement regarding appropriation of \$4,750,000 to the City of Sparks for the North Truckee Drain Relocation Project by the Truckee River Flood Management Authority. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

6.5 Discussion and possible action on Shared Federal Framework (FOR POSSIBLE ACTION) (Time: 2:32 p.m.)

An agenda item from Community Relations Manager Adam Mayberry recommending Council support the Shared Federal Framework (SFF). The SFF program was formally introduced to the Mayor and City Council on September 23, 2013. Today's review is intended to be an update, though the final SFF Plan and Capitol Hill Meeting scheduled beginning October 28 remains fluid. There is no impact to the general fund.

Community Relations Manager Adam Mayberry presented an update. Mr. Mayberry said the trip originally scheduled for late this month has been postponed because of the current situation in Washington D.C. with the shutdown of the federal government. The itinerary remains fluid.

One day is slated for a Nevada Local Government Summit, providing the opportunity to present to Nevada's congressional delegation and staff.

The federal framework, still in draft form, centers on policy priorities, transportation, energy and environment, economic development, community services, public safety, federal lands, health and human services. Each policy priority contains federal legislation or federal programs and directly affects Sparks, Reno and Washoe County.

Council Member Mike Carrigan said the Marketplace Fairness Act has not been discussed in a public forum. Council Member Julia Ratti said the legislative committee discussed the matter, but may have failed to bring it forward.

No action was taken.

7. Public Hearing and Action Items Unrelated to Planning and Zoning – None

8. Planning and Zoning Public Hearings and Action Items - None

9. Closed Door Sessions - None

10. Comments

10.1 Comments from the Public (Time: 2:41 p.m.)

10.2 Comments from City Council and City Manager (Time: 2:41 p.m.)

Assistant City Manager Steve Driscoll said an email was received from Mr. Ken Kress who could not be at the meeting but requested his comments regarding his dissatisfaction with Waste Management's recycling program become a part of the record. Mayor Martini recommended the letter be distributed to the Council and added to the records of the meeting.

11. Adjournment (Time: 2:43 p.m.)

Council was adjourned at 2:43 p.m.

GENO R. MARTINI, Mayor

ATTEST:

Teresa Gardner, City Clerk

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